



Mrs Louise Lavelle - Head Teacher
Mrs Joanne Wise - Deputy Head Teacher
Arisaig, Ouston, Chester-le-Street, Co Durham, DH2 1RQ
Telephone/Fax: 0191 410 2599 Email: info@oustonprimary.org.uk
Web Site: www.oustonprimary.durham.sch.uk

Dear Parents/Carers,

17th February 2023

NURSERY, RECEPTION & KS1 (YR1 & YR2) - PARENT/TEACHER MEETINGS - SPRING TERM

Parents/Carers are invited to come to school and discuss their child's progress with the class teacher and look at their child's books. Arrangements will be as follows:-

- Appointments will be for 10 minutes. Please keep as closely as possible to the time allocated to avoid lengthy delays for other parents/carers. The interview is intended to involve discussions on your child's current achievement and progress.
- Please complete the reply slip below to choose your preferred date/time. Early reply will ensure your choice of day but inevitably it is not possible to give everyone their first choice.
- These meetings are for **PARENTS/CARERS ONLY**
- All meetings will take place in the hall, with areas allocated for each teacher.
- Parents/Carers will have opportunity to look at their child's books before or after their meeting.
- Meetings will take place on the following dates:

MONDAY 6th MARCH - (2.30pm - 5.00pm) and TUESDAY 7th MARCH - (3.45pm-6pm)

The following staff will be available for meetings on these days - Mrs Exley (Y1/Y2), Mrs Baum (Y2), Miss Curle (Y1) Mrs Downs/Miss Lowery (Rec), Miss Davis (Nursery)

Please return the tear off slip with your choice of appointment day/time circled and return to school as soon as possible.

Mrs. Wise is available for a separate appointment if you would like to discuss your child's special educational needs in more detail. You may also make an appointment to discuss any concerns about your child with me.

Yours sincerely, Mrs Lavelle, Headteacher

✂

NURSERY, RECEPTION/KS1 - PARENT/TEACHER MEETINGS - SPRING TERM

I would like a Parent/Teacher Meeting appointment to discuss my child's progress. If possible I would prefer:

Monday 6th March with an early / middle / late afternoon appointment OR

Tuesday 7th March with an early / middle / late afternoon appointment

Parent/Carer of:

Class:

Teachers are also able to offer virtual appointments via Zoom. If you require this option, please contact the Class Teacher on Class Dojo.



The contents of this letter are confidential and are intended solely for the addressee.

Ouston Primary School is part of Jigsaw Learning



Jigsaw
Learning
Trust